

Orient Cement Limited

CIN : L26940OR2011PLC013933

Registered Office : Unit VIII, Plot No. 7, Bhoynagar, Bhubaneswar, Odisha -751 012

Tel.: 0674-2396930 | **Fax No.:** 0674-2396364

Corporate Office : Birla Tower, 3rd Floor, 25, Barakhamba Road, New Delhi-110 001

Tel.: 011-42092100, 011-42092190

Email : investors@orientcement.com | **Website :** www.orientcement.com

**NOTICE TO THE EQUITY SHAREHOLDERS FOR TRANSFER OF UNCLAIMED
DIVIDEND AMOUNT(S) AND / OR UNDERLYING SHARES OF THE COMPANY TO
INVESTOR EDUCATION AND PROTECTION FUND (IEPF) AUTHORITY**

NOTICE is hereby given to the shareholders of Orient Cement Limited ("Company") pursuant to the provisions of Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund), Rules, 2016 ("the Rules") (as amended). In terms of the said provisions, the Company is required to transfer all shares, in respect of which dividend has remained unpaid or unclaimed for seven consecutive years or more, to the demat account of the IEPF Authority as established by Central Government.

In this regard, this is to bring to your kind attention that the shares of the shareholders whose dividends are lying unclaimed for seven consecutive years from the date of payment of interim dividend for FY 2013-14 are due for transfer to IEPF on March 7, 2021.

The Company has sent specific communication vide email dated November 24, 2020 to the concerned shareholders whose underlying shares are liable to be transferred to IEPF Authority, i.e. for Interim Dividend for Financial Year 2013-14, at their registered email addresses with the Company, informing that, the said underlying shares will be transferred to the Demat Account of the IEPF Authority within the prescribed time period.

For those concerned shareholders whose email addresses are not registered with the Company and whose shares are liable to be transferred to IEPF Demat Account, the communication has been sent at their registered addresses.

The complete details of the concerned shareholders whose dividends are unclaimed for seven consecutive years and whose shares are due for transfer to IEPF on March 7, 2021 are being uploaded on the Company's website www.orientcement.com.

The concerned shareholders are thus requested to claim the unclaimed dividend by sending us a written application along with (a) copy of PAN Card; (b) a cancelled cheque of your registered bank account; and (c) the original un-encashed Dividend warrant or a duly filled in letter of indemnity (format of which is available on our website www.orientcement.com) to KFin Technologies Private Limited, the Registrar and Share Transfer Agent of the Company or to the Company's Registered / Corporate Office. The said application should reach the Company on or before March 1, 2020 to enable us to submit your request to the bankers for transfer by NEFT or issuance of Demand Draft.

In case the dividends are not claimed by the concerned shareholder(s) by March 1, 2020, necessary steps will be initiated by the Company to transfer shares held by the concerned shareholder(s) to IEPF without further notice in the following manner:

In case the shares are held:

- In physical form - Duplicate share certificate(s) in lieu of original share certificate(s) held by the shareholder, will be issued and transferred in favour of IEPF Authority on completion of necessary formalities. The original share certificate(s) which stand registered in the name of shareholder will be deemed cancelled and non-negotiable.
- In demat form - Your demat account will be debited for the shares liable for transfer to IEPF Authority. The Company shall transfer the shares by way of corporate action through the Depositories to the IEPF Authority.

The shareholders may note that in the event of transfer of shares and the unclaimed dividends to IEPF, concerned shareholder(s) are entitled to claim the same from IEPF by submitting an online application in the prescribed 'Web Form IEPF-5', detail(s) of the same is available on the website www.iepf.gov.in and sending a physical copy of the same, duly signed to the Company at its Registered/Corporate Office along with requisite documents enumerated in 'Web Form IEPF-5'.

The shareholders may further note that the details of unclaimed dividends and shares of the concerned shareholder(s) uploaded by the Company on its website www.orientcement.com shall be treated as adequate notice in respect of issue of the duplicate share certificate(s) by the Company for the purpose of transfer of shares to IEPF pursuant to the Rules. Please note that no claim shall lie against the Company in respect of unclaimed dividend and equity shares transferred to the IEPF.

In case of any queries, the concerned shareholders may please contact the Registrar and Share Transfer Agent of the Company, viz, KFin Technologies Private Limited, Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad -500 032, Tel.: 040-67162222, Toll Free No.: 1800 3454 001, Email : einward.ris@kfintech.com. Emails may also be sent to investors@orientcement.com.

**For Orient Cement Limited
Sd/-**

Place : New Delhi

Date : November 28, 2020

**Nidhi Bisaria
Company Secretary**

8cm x 23cm