



ORIENT
CEMENT

Orient Cement Limited

CIN: L26940OR2011PLC013933

Registered Office : Unit VII, Plot No. 7, Bhalnagar, Bhubaneswar, Odisha - 751 012
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Corporate Office : Birla Tower, 3rd Floor, 25, Barakhamba Road, New Delhi - 110 001
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Phone: 011-42092100, 011-42092190

NOTICE OF 11TH ANNUAL GENERAL MEETING AND INFORMATION ON E-VOTING

Notice is hereby given that the 11th Annual General Meeting ("AGM") of the Members of Orient Cement Limited ("the Company") will be held on Thursday, July 28, 2022, at 3:30 p.m. IST through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") to transact the business, as set out in the Notice of AGM.

The Company has sent the Notice of AGM along with the Annual Report for the financial year 2021-22 on July 1, 2022 through electronic mode to the Members as on June 17, 2022 whose e-mail addresses are registered with the Company/ Registrar and Share Transfer Agent/ Depository Participant(s) in compliance with the General Circulars 02/2022, 02/2021, 20/2020, 17/2020 and 14/2020 dated May 5, 2022, January 13, 2021, May 5, 2020, April 13, 2020 and April 8, 2020, respectively issued by the Ministry of Corporate Affairs ("MCA") and circular numbers SEBI/HO/CFD/CMD/2/CRP/2022/62, SEBI/HO/CFD/CMD/2/CRP/2021/11 and SEBI/HO/CFD/CMD/1/CRP/2020/9 dated May 13, 2021 and May 12, 2020, respectively issued by the Securities and Exchange Board of India ("SEBI") (collectively referred to as "Applicable Circulars") and Regulation 44 of the SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 ("Listing Regulations").

The Notice and the Annual Report for the financial year 2021-22 are also available on the Company's website www.orientenergy.com, on the website of the Stock Exchanges, i.e., BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com, respectively and also on the website of National Securities Depository Limited ("NSDL") at www.evollno.nsdl.com.

The Company has engaged the services of NSDL as the authorized agency for conducting of the AGM electronically and for providing e-Voting facility.

As per the provisions of Section 103 of the Companies Act, 2013 ("Act") shareholders attending the AGM through VCOAWM will be counted for the purpose of reckoning the quorum. Facility for appointment of proxy will not be available for the AGM.

The remote e-Voting facility will commence on: **Monday, July 25, 2022, at 9.00 a.m. IST**
The remote e-Voting facility will end on: **Wednesday, July 27, 2022, at 5.00 p.m. IST**

During this period the Members can select the **EVEN 120179** to cast their vote through remote e-Voting. The e-Voting module will be disabled by NSDL for voting thereafter i.e., voting shall not be allowed beyond 5:00 p.m. on July 27, 2022.

Facility for voting electronically shall also be made available during the AGM to those Members who attend the AGM and who have not already cast their votes. The Members who have cast their vote by remote e-voting prior to the AGM may also attend/participate in the AGM through VC / QWV but shall not be entitled to cast their vote again. Once the vote on a resolution is casted, the member shall not be allowed to change it subsequently.

A person, whose name is registered in the Register of Members as on the cut-off date, that is, Thursday, July 21, 2022, only shall be entitled to avail the facility of remote e-Voting before or during the AGM. The voting rights of the Members shall be in proportion to the equity shares held by them in the paid-up equity share capital of the Company as on July 21, 2022.

Joining the AGM through VC/OAVM:
Members will be able to attend the AGM through VC/OAVM by login at NSDL e-Voting system and also cast vote during the AGM in case they have not voted during remote e-Voting period. The information about login credentials and steps to be followed for attending the AGM through VC/OAVM and casting vote through remote e-Voting are provided in the Notice dated 01-04-18.

Minutes from the AGM

- Manner for updating / registering the email address:**

 - Members holding shares in physical form**, who have not registered/updated their e-mail address with the Company, are requested to register/update their email address by providing the same to the Company's Registrar and Share Transfer Agent, KPN Technologies Limited by clicking on the link: <https://www.kpntech.com/clientservices/mobilereg/mobileemailreg.aspx> for receiving communications electronically or by writing to the Company on investors@oriententcom.com or sirward@kpntech.com, along with folio number, name of shareholder, scanned copy of the share certificate (front and back), PAN card (self-attested scanned copy) and Aadhaar (self-attested scanned copy).
 - Members holding shares in dematerialized form**, who have not registered their e-mail address with the Company are requested to intimate any change in their email address to the Depository Participants with whom they are maintaining their demat accounts.

Members who have acquired shares of the Company after the dispatch of this Notice and holding shares as on the cut-off date / member who has forgotten the User ID and Password, may approach NSDL at evoting@nsdl.co.in, for issuance of User ID and Password for exercising their right to vote by electronic means. However, if he/she is already registered with NSDL for remote e-voting then s/he can use his/her existing User ID and Password for casting the vote. For detailed procedure please refer the Notice of AGM.

In case of any queries for voting through electronic means, you may refer the 'Frequently Asked Questions' (FAQs) for members and e-Voting User Manual available at the 'Downloads' section of <https://www.evoting.india.com>. Members are requested to note the following contact details for addressing queries/grievances, if any, related to e-Voting/AGM:

Ms. Sarita Mota, Assistant Manager,
NSDL, 4th Floor, A Wing, Trade World, Kamla Mills Compound,
Ramchandra Road, Mumbai - 400023. Maharashtra 400023.

1800 224 439.

Place : New Delhi
Date : July 1, 2022

Sdi-
Nidhi Bisearia
Company Secretary