

	
<h3 style="margin: 0;">Orient Cement Limited</h3>	
<p style="font-size: small; margin: 0;">CIN: L26940OR2011PLC013933 Registered Office: Unit VIII, Plot No. 7, Bhoinagar, Bhubaneswar, Odisha - 751 012 Tel: 0674-2396930 Corporate Office: Birla Tower, 3rd Floor, 25, Barakhamba Road, New Delhi-110 001 Tel: 011-42092100, 011-42092190 Email: investors@orientcement.com Website: www.orientcement.com</p>	
<p>NOTICE OF POSTAL BALLOT / REMOTE E-VOTING</p>	
<p>Members are hereby informed that pursuant to Sections 108 and 110 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") read with the Companies (Management and Administration) Rules, 2014 ("Management Rules"), General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, read with other relevant circulars, including Circular no. 09/2023 dated September 25, 2023 issued by the Ministry of Corporate Affairs (collectively referred to as "MCA Circulars"), Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, ("Listing Regulations") and other applicable provisions of the Listing Regulations, Secretarial Standard-2 on general meeting ("SS-2") issued by the Institute of Company Secretaries of India (including any statutory modification(s) or re-enactment(s) thereof for the time being in force and as amended from time to time), their approval is sought for following ordinary resolutions by way of Postal Ballot by voting through electronic means only ("remote e-voting").</p>	
<p>Description of Ordinary Resolutions</p>	
<p>Re-appointment of Mr. Desh Deepak Khetrapal (DIN: 02362633) as the Managing Director and Chief Executive Officer of the Company.</p>	
<p>Approve the terms of remuneration of Mr. Desh Deepak Khetrapal, Managing Director & Chief Executive Officer (DIN: 02362633) for the financial year 2024-25.</p>	
<p>In compliance with the MCA Circulars the Postal Ballot Notice dated May 1, 2024 along with instructions regarding e-voting has been sent only through email on Monday, May 13, 2024 to all those Members, whose email address is registered with the Company/Depositories/Depository Participants/Registrar & Share Transfer Agent and whose names appear in the register of members or list of beneficial owners as on the cut-off date i.e. Friday, May 10, 2024 and voting rights shall be reckoned on the shares registered in the name of the shareholders as on the same date. Any person who is not a shareholder of the Company on the cut-off date shall treat the Postal Ballot Notice for information purposes only.</p>	
<p>The Notice is also available on the website of the Company, i.e., www.orientcement.com, on the website of Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively and on the e-voting website of National Securities Depositories Limited ("NSDL") at www.evoting.nsdl.com.</p>	
<p>The Company has engaged the services of NSDL to provide e-voting facility. The e-voting facility will be available during the following period:</p>	
Commencement of e-voting	9:00 AM (IST) on May 14, 2024 (Tuesday)
End of e-voting	5:00 PM (IST) on June 12, 2024 (Wednesday)
<p>The e-voting module shall be disabled by NSDL immediately after 5:00 PM (IST) on Wednesday, June 12, 2024.</p>	
<p>Members who have not updated their email address are requested to register the same in respect of shares held by them in electronic form with the Depository through their Depository Participants and in respect of shares held in physical form by writing to the Company/ Company's RTA, KFin Technologies Limited at einward.is@kfinetech.com or by post to KFin Technologies Limited, Unit: Orient Cement Limited, Selenium Building, Tower B, Plot No. 31 & 32, Financial District, Nanakramguda, Serilingampally, Hyderabad, Rangareddy, Telangana, India -500032</p>	
<p>Mr. A.K. Labh, Practicing Company Secretary (Membership No. FCS - 4848) of M/s A.K. Labh & Co. Company Secretaries, Kolkata, has been appointed by the Board of Directors of the Company as the 'Scrutiniser' to scrutinise the Postal Ballot process in a fair and transparent manner.</p>	
<p>The result of the Postal Ballot will be declared within 2 working days from the conclusion of the e-voting and displayed at the Registered as well as Corporate Office of the Company. The result shall also be announced to the Stock Exchanges where shares of the Company are listed and will also be uploaded on the Company's website www.orientcement.com and on the website of NSDL at www.evoting.nsdl.com. The resolutions, if passed with requisite majority, shall be deemed to have been passed on the last date specified by the Company for e-voting i.e., Wednesday, June 12, 2024.</p>	
<p>In case of any queries related to e-voting, you may refer the Help/Frequently Asked Questions ("Help/FAQs") and e-voting user manual available at the download section of www.evoting.nsdl.com. For any grievances connected with facility for e-voting, please contact Ms. Pallavi Mhatre, Senior Manager, NSDL, 4th Floor, 'A' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Parel, Mumbai 400 013, e-mail: evoting@nsdl.com, toll free no: 022 - 4886 7000.</p>	
<p>Introduction of Online Dispute Resolution (ODR) Portal by SEBI</p>	
<p>Please note that SEBI, vide its various circulars, had issued guidelines towards an additional mechanism for investors to resolve their grievances by way of Online Dispute Resolution ("ODR") through a common ODR portal. Also note, post exhausting the option to resolve their grievance with the Company /its Registrar and Share Transfer Agent directly and through existing SCORES platform, the investors can initiate dispute resolution through the ODR Portal (https://smartodr.in/login). Members can access the SEBI Circulars on the website of SEBI at https://www.sebi.gov.in/ and the same are also available on the website of the Company at https://orientcement.com/wp-content/uploads/2023/12/Click-here-for-circular.pdf.</p>	
<p>Yours faithfully, For ORIENT CEMENT LIMITED Sd/- Diksha Singh Company Secretary</p>	
<p>May 13, 2024 New Delhi</p>	

